

Rating Scale	Very Good	Good	Fair	Unsatisfactory	Reviewer Guidance
<b>Rating explanation</b>	The report can be used with high level of confidence and is considered a good example.	The report can be used with certain degree of confidence.	Partially meets requirements with some missing elements. The report can be used with caution.	Misses out the minimum quality standards.	<ul style="list-style-type: none"> <li>- Overall reports are rated against a 4-point scale (Very Good, Good, Fair and Unsatisfactory), which is an aggregated rating of eight parameters.</li> <li>- Each overarching parameter is rated against a 4-point scale (Fully, Mostly, Partially and Not at all).</li> <li>- Parameters such as evaluation methodology, findings, conclusions and recommendations are given more weight.</li> <li>- <b>Executive feedback</b> - provide summary of the extent to which the report meets or fails to meet the criteria provided under each parameter. Please also include suggestion on how to improve future evaluation practice. The overall review, rating, and the executive feedback will be provided to the evaluation commissioning office.</li> </ul>
<b>Parameter Weight (%)</b>	1: Object and Context: 5 2: Purpose and Scope: 5 3: Methodology: 15 4: Findings: 20		5: Conclusions and lessons learned: 20 6: Recommendations: 15 7: Gender Equality and Human Rights (UN-SWAP): 10 8: Presentation: 10		Are weightings equal to 100%? OK

PART I: REPORT DETAILS

<b>Report title</b>	Corporate Thematic Evaluation: UN Women's Contribution to Humanitarian Action			<b>Geographical Coverage</b>	Global
<b>Sequence number</b>	8	<b>Evaluators</b>	Angelica Arbulu (Male)	<b>Year</b>	2019
<b>Region</b>	Corporate (HQ)	<b>Country(ies)</b>	Cameroon,	<b>Type of intervention evaluated</b>	Corporate
<b>Portfolio Budget (USD)</b>	27,200,000.00	<b>Evaluation Budget</b>	318,698.00	<b>Reviewer</b>	Claudia Marcondes
<b>Strategic Plan Thematic Area (select all that apply)</b>	Women's leadership in			<b>Review Date</b>	05 December 2019

PART II: THE EIGHT KEY PARAMETERS

SECTION 1: OBJECT AND CONTEXT OF THE EVALUATION (weight 5%)	RATING	Very Good
<b>Does the report present a clear and full description of the 'object' of the evaluation?</b>	100%	<b>Executive Feedback on Section 1</b>
1.1 The report clearly specify the object of the evaluation, and provides clear and complete description of the intervention's logic or theory of change, intended beneficiaries by type and by geographic location(s) as well as resources from all	Fully	The object is well described. The theory of change is included along with complete description of the intervention's logic, an overview of operational work, and human and financial resources providing the reader with a clear sense of the intervention. The Context is also well described with relevant information for the evaluation topic. General description of the key stakeholders involved in the implementation is also presented along with detailed information about the implementing agencies and partners, and other stakeholders (in the Inception report). Suggest adding a summary table (see Table 1 in the Inception report) to the final report. The report also explains developments in the timeframe of implementation, highlighting areas of impact and opportunities for UN Women, properly situating them as investigative issues related the evaluation.
1.2 The <b>context</b> includes factors that have a direct bearing on the object of the evaluation: social, political, economic, demographic, and institutional. This also includes explanation of the contextual gender equality and human rights issues, roles, attitudes and relations.	Fully	
1.3 The <b>key stakeholders</b> involved in the implementation, including the implementing agency(s) and partners, other stakeholders and their roles are described.	Fully	
1.4 The report identifies <b>the implementation status of the object</b> , including its phase of implementation and any significant changes (e.g. plans, strategies, logical frameworks) that have occurred over time and explains the implications of those changes for the evaluation.	Fully	
SECTION 2: PURPOSE, OBJECTIVES AND SCOPE (weight 5%)	RATING	Very Good
<b>Are the evaluation purpose, objectives and scope sufficiently clear to guide the evaluation?</b>	100%	<b>Executive Feedback on Section 2</b>
2.1 <b>Purpose, objectives and use of evaluation:</b> The evaluation report provides clear explanation of the purpose and the objectives of the evaluation including the intended use and users of the evaluation and how the information will be used.	Fully	Purpose, objectives and use of evaluation are clearly outlined with explanations about the intended use and users. The evaluation's objectives and criteria are described and include integration of HR/GE in HA areas of work. The evaluation describes intended evaluation uses. Scope is also properly outlined in the Inception report (thematic and geographic coverage) and a good summary is presented in the final report through the use of graphs.
2.2 <b>Evaluation Scope:</b> The evaluation report provides clear description of the scope of the evaluation, including justification of what the evaluation covers and did not cover (thematically, geographically etc) as well as the reasons for this scope (eg. specifications by the ToRs, lack of access to particular geographic areas for political or safety reasons at the time of the evaluation, lack of data/evidence on particular elements of the intervention).	Fully	
SECTION 3 : METHODOLOGY (weight 15%)	RATING	Very Good
<b>Is the methodology used for the evaluation clearly described and appropriate, and the rationale for the methodological choice justified?</b>	77%	<b>Executive Feedback on Section 3</b>
3.1 <b>Methodology:</b> The report specifies and provides complete description of a relevant design and sets of methods including the chosen evaluation criteria, questions, and performance standards. The methods employed are appropriate for analyzing gender and rights issues identified in the evaluation scope.	Fully	In addition to a detailed description of the methodology presented in the Annex (Inception Report), the body of the report includes a good overview of methodology through the use of graphs which summarize the theory of change, the areas of focus of the evaluation and the sources of information used for triangulation. The Data sources are clearly outlined. Even though rationale for the selection of the site visits and case studies is presented in the Annex, more details about sampling and/or sampling strategy could be included about the selection of key informants and survey respondents. A discussion of mix methods, limitations and assessment of the convergence of the difference sources shows the robustness of the evaluation work. A large number of stakeholders was consulted and a good description of the process is presented although more information could be included regarding the rationale for their selection. A good overview of the evaluation limitations and constraints is included, highlighting evidence gaps. The report includes general references to the inclusion of ethics in the evaluation design. Some of the details described in the Inception Report could be summarized and presented in the final report to clearly show the measures used to implement these.
3.2 <b>Data collection, analysis and sampling:</b> The report clearly describes the methods for the data sources, rationale for their selection, data collection and analysis methods. The report includes discussion of how the mix of data sources was used to obtain a diversity of perspectives, ensure data accuracy and overcome data limitations.	Mostly	
3.3 <b>Stakeholders Consultation:</b> The evaluation report gives a complete description of stakeholder's consultation process in the evaluation, including the rationale for selecting the particular level and activities for consultation.	Mostly	
3.4 <b>Limitations:</b> The report presents clear and complete description of limitations and constraints faced by the evaluation, including gaps in the	Fully	
3.5 <b>Ethics:</b> The evaluation report includes a discussion of the extent to which the evaluation design included ethical safeguards and mechanisms and measures that were implemented to ensure that the evaluation process	Partly	
SECTION 4: FINDINGS (weight 20%)	Rating	Very Good
<b>Are the findings clearly presented, relevant and based on evidence?</b>	90%	<b>Executive Feedback on Section 4</b>
4.1 The evaluation report findings provide sufficient levels of high quality evidence to systematically address all of the evaluation questions and criteria.	Mostly	The findings provide a good level of high quality evidence and address most (but not all) original evaluation questions presented in the Evaluation Matrix. While the report provides answers to the questions and these are properly categorized, in line with the evaluation criteria, suggest adding explanations to adjustments made to the original evaluation questions. There is a good level of examples and supportive evidence presented throughout the Findings section, showing proper and comprehensive data analysis. Comprehensive explanations are provided to issues leading to achievement or non-achievement of results. Findings are properly articulated and well presented. There is good use of graphs and figures providing good illustration. Suggest ensuring all graphs include information about the data sources used in their construction.
4.2 Findings are clearly supported by and respond to the evidence presented, reflecting systematic and appropriate analysis and interpretation of the data; they are	Fully	
4.3 The causal factors (contextual, organizational, managerial, etc.) leading to achievement or non-achievement of results are clearly identified.	Fully	

4.4 Findings are presented with clarity, logic and coherence (e.g., avoid ambiguities).	Fully	
<b>SECTION 5: CONCLUSIONS AND LESSONS LEARNED (weight 20%)</b>	<b>Rating</b>	<b>Very Good</b>
<b>Are the conclusions clearly presented based on findings and substantiated by evidence?</b>	87%	<b>Executive Feedback on Section 5</b>
5.1 Conclusions are well substantiated by the evidence presented and are logically connected to evaluation findings.	Fully	Conclusions are well substantiated by the evidence presented and are logically connected to evaluation findings. They are reasonable evaluative judgments but they are perhaps too concise and could provide more insights beyond the findings, in response to the evaluation criteria. There is a good balance regarding both strengths and weaknesses of the work undertaken. They are clearly based on the evidence and represent a range of views. Lessons Learned are included, clearly articulating what worked and what did not work well in the UN Women work experience. They are well generalized which helps to enable their applicability in light of the future work.
5.2 The conclusions reflect reasonable evaluative judgments that add insight and analysis beyond the findings	Mostly	
5.3 Conclusions present <b>strengths and weaknesses</b> of the object (policy, programmes, project's or other intervention) being evaluated, based on the evidence presented and taking due account of the views of a diverse cross-	Fully	
5.4 <b>Lessons Learned:</b> When presented, the lessons learned section stems logically from the findings, presents an analysis of how they can be applied to different contexts and/or different sectors, and takes into account evidential limitations such as generalizing from single point observations.	Fully	
<b>SECTION 6: RECOMMENDATIONS (weight 15%)</b>	<b>Rating</b>	<b>Good</b>
<b>Are the recommendations relevant, useful, and actionable and clearly presented in a priority order?</b>	70%	<b>Executive Feedback on Section 6</b>
6.1 Recommendations are logically derived from the findings and/or conclusions.	Mostly	Recommendations are relevant to the evaluation object and purposes and clearly articulate the sets of actions needed to address issues identified in the evaluation findings and conclusions. Considering the comprehensiveness and number of issues and findings, perhaps the number of recommendations could be broadened beyond the 4 recommendations, which seem small in comparison with evaluations of similar scope. There is no description of the process used to develop the recommendations. Suggest adding information about this. Recommendations are actionable, targeted and contain clear directions for implementation. They are also prioritized and classified as "important", "urgent", as appropriate.
6.2 The report <b>describes the process</b> followed in developing the recommendations including consultation with stakeholders.	Not at all	
6.3 Recommendations are clear, realistic (e.g., reflect an understanding of the subject's potential constraints to follow-up) and actionable.	Fully	
6.4 Clear prioritization and/or classification of recommendations to support use.	Fully	
<b>SECTION 7: GENDER AND HUMAN RIGHTS (weight 15%)</b>	<b>Score</b>	<b>Meets Requirements</b>
<b>Does the evaluation meet UN SWAP evaluation performance indicators? Note: this section will be rated according to UN SWAP standards.</b>	89%	<b>Executive Feedback on Section 7</b>
7.1 GEWE is integrated in the evaluation scope of analysis and evaluation criteria and questions are designed in a way that ensures GEWE related data will be collected.	Fully integrated (3)	GEWE was fully integrated in the evaluation scope. The evaluation objectives are gender-related, the criteria includes gender, and gender-related questions are also included. The evaluation contained specific questions to assess UN Women's contribution to humanitarian assistance. A gender-responsive methodology was fully adopted. The report uses gender sensitive and human rights-based language throughout and includes general references to the use of gender-approach in the evaluation design. Some details on this are presented in the Inception Report but more information could have been included in the body of the report to show the methods, tools and data techniques used. The Data sources are clearly outlined and appropriate rationale for the selection of the site visits and case studies is presented in the Annex. A discussion of mix methods, limitations and assessment of the convergence of the difference sources shows the robustness of the evaluation work. A large number of stakeholders was consulted and a good description of the process is presented. The report includes general references to the inclusion of ethics in the evaluation design. The report satisfactorily reflects gender-analysis. It presents a range of specific findings on GE/HR related criteria and questions. Contextual information is also included regarding HA and UN Women's role with clear outline of the importance of GE plays in HA, including specific roles to restore dignity and promote resilience of female-headed households in humanitarian contexts. The findings provide a good level of high quality evidence and address most evaluation questions presented in the Evaluation Matrix. However, only 4 recommendations are included and the conclusions are also very summarized.
7.2 A gender-responsive methodology, methods and tools, and data analysis techniques are selected.	Fully integrated (3)	
7.3 The evaluation findings, conclusions and recommendation reflect a gender analysis.	Satisfactorily integrated (2)	
<b>SECTION 8: THE REPORT PRESENTATION (weight 10%)</b>	<b>Rating</b>	<b>Very Good</b>
<b>Is the report well structured, written in accessible language and well presented?</b>	100%	<b>Executive Feedback on Section 8</b>
8.1 Report is logically structured, well written and presented with clarity and coherence (e.g. the structure and presentation is easy to identify and navigate (for instance, with numbered sections, clear titles and subtitles; context, purpose and methodology would normally precede findings, which would normally be followed by conclusions, lessons learned and recommendations) and written in an accessible language with minimal grammatical, spelling or punctuation errors.	Fully	Report is very well written and structured, reads well and information is presented in a clear and concise way. Most needed basic information is included in the first pages of the report, including table of contents and foreword, as well as timeframe and names of evaluators. Suggest also adding a list of tables/figures and graphs. The executive summary is for the most part complete and concise. It properly summarizes the purposes, objectives, audience, and provides a good overview of the methodology used, as well as key conclusions and recommendations, although a list of key findings should also have been included. A complete set of Annexes is listed but not included in the report (ToRs, Inception report, evaluation framework and questions, evaluation protocols, list of knowledge products). However, a separate document (Compendium) containing all Annexes is available in the GERAAS platform. Suggest including information in the report to point the reader to the availability of such Compendium in the GERAAS platform.
8.2 The <b>title page and opening pages</b> provide key basic information on the name of evaluand, timeframe of the evaluation, date of report, location of evaluated object, names and/or organization(s) of the evaluator(s), name of organization commissioning the evaluation, table of contents -including, as	Fully	
8.3 The <b>Executive Summary</b> is a stand-alone section that includes an overview of the intervention, evaluation purpose, objectives and intended audience, evaluation methodology, key findings, conclusions and recommendations. The Executive summary should be reasonably concise.	Fully	
8.4 <b>Annexes</b> should include, when not present in the body of the report: Terms of Reference, Evaluation matrix, list of interviewees, list of site visits, data collection instruments (such as survey or interview questionnaires), list of documentary evidence. Other appropriate annexes could include: additional details on methodology,	Fully	
<b>Additional Information</b>		
Identify aspects of <b>good practice</b> of the evaluation	Excellent graphics and figures, well conceptualized, provide a good synthesis, yet comprehensive presentation of information. The report also uses symbols to demonstrate triangulation showing the extent of convergence between different sources of the assessments. This included primary qualitative/survey data (Q) from the evaluation, documentary evidence (D), examples of UN Women's work (E) and the subject matter expertise of the evaluation team (S). Each conclusion includes a graphic that shows the completeness of data/information for each area and thus the overall convergence between different evidentiary sources.	

PART III: THE OVERALL RATING			
Key Guiding Question	Total weighted score %	Overall Rating	Overall Comments
Is this a credible report that addresses the evaluation purpose and objectives based on evidence, and that can therefore be used with confidence?	86.21	Very Good	This is a very good evaluation report. The methodology is solid and the assessments are comprehensive and in-depth, with a good set of conclusions and recommendations. The use of graphs and symbols are a good practice to be disseminated.