Annex 13.3 Regional Office Component Evaluation Matrix

Criteria	Evaluation Question	Sub-Question	Indicator	Type of Question	Data Collection Method	Data Source	Assumption
Technical Support to Country Office	To what extend did the Regional Office provide technical support and quality assurance to country offices with funding from Japan supplementary funding to ensure effective implementation of the project	How and to what extent did the regional office support the Country Offices to set up project management structures?	Evidence of the management structure organogram	Descriptive	Semi Structured Interviews (Virtual)	LEAP Programme Manager LEAP finance Manager	The intended interviewees will be available for the interviews
		How and to what extent did the regional office the support the Country Offices in periodic monitoring and evaluation processes and visits?	Evidence of M&E reports	Descriptive	Semi Structured Interviews (Virtual)	M&E specialist LEAP Programme Manager	The intended interviewees will be available for the interviews
		How and to what extent did the regional office ensure Country Offices submitted quality and timely reports and regular meetings were held to assess progress and address implementation challenges and was there capacity building initiatives conducted in this regard?	Evidence of regular progress reports	Descriptive	Document Reviews Semi Structured Interviews (Virtual)	M&E specialist LEAP Programme Manager	Availability of the documents The intended interviewees will be available for the interviews
Integration of Lesson Learned and M&E	What mechanisms were put in place by the regional office to facilitate documentation and application of lessons learned?	To what extent were there knowledge sharing and learning across the two countries? What worked and did not work; why?	Evidence of such knowledge sharing and learning across the two countries?	Descriptive	Document reviews Semi Structured Interviews (Virtual)	Regional Programme manager Regional Humanitarian DRR Programmes Analyst	Availability of the documents The intended interviewees will be available for the interviews

		To what extent did the UNMOWEN Regional Office facilitate south-to-south learning?	Evidence of such south-to-south learning?	Descriptive	Document reviews Semi Structured Interviews (Virtual)	Regional Programme manager Regional Humanitarian DRR Programmes Analyst	Availability of the documents The intended interviewees will be available for the interviews
		How were the lessons learned from LEAP 2021-2022 integrated into the programme and to what extent?	Evidence from the programme design document	Descriptive	Document reviews Semi Structured Interviews (Virtual)	Regional Programme manager Regional Humanitarian DRR Programmes Analyst	Availability of the documents The intended interviewees will be available for the interviews
		How were results tracked and reported and did this process meet the UNWOMEN M&E standards?	Evidence of M&E reports	Descriptive	Document reviews Semi Structured Interviews (Virtual)	Regional Programme manager Regional Humanitarian DRR Programmes Analyst	Availability of the documents The intended interviewees will be available for the interviews
		Were there sufficient resources (funds, human and material, time) to facilitate effective M&E processes?	Evidence from programme expenditure reports	Descriptive	Semi Structured Interviews (Virtual)	Regional Programme manager Regional Humanitarian DRR Programmes Analyst Finance Manager M&E Specialist	The intended interviewees will be available for the interviews
		Did the Regional office undertake a comprehensive documentation of best practices and impacts of LEAP programming focusing on South Sudan, Somalia, and Uganda and to what extent?	Evidence of the documented best practices	Descriptive	Semi Structured Interviews (Virtual) Document review	Regional Programme manager Communication Specialist M&E specialist	The intended interviewees will be available for the interviews
		Was the planned documentary developed as a key resource to showcase the impact of	Evidence of the produced documentary	Descriptive	Semi Structured Interviews (Virtual)	Regional Programme manager Communication Specialist	The intended interviewees will be available for the interviews

					Documentary review	M&E specialist	
		the LEAP programming approaches in the region and how has it been utilized?					
Capacity Building	How and to what extent did the Regional Office support leadership and participation of women and capacity building?	To what extent did the Regional Office support the leadership and participation of women COVID-19 interventions Uganda and Somalia?	Evidence from the women led organization representativ es	Descriptive	Semi Structured Interviews (Virtual) Document review	Regional Programme manager Regional Humanitarian DRR Programmes Analyst	The intended interviewees will be available for the interviews
		To what extent did the Regional Office support capacity building of women's and youth organizations on leadership and participation in COVID-19 related interventions in Uganda and Somalia?	Evidence from the women and youth organization representativ es	Descriptive	Semi Structured Interviews (Virtual) Document review	Regional Programme manager Regional Humanitarian DRR Programmes Analyst	The intended interviewees will be available for the interviews