**Annex 2: TEMPLATE – MONITORING, EVALUATION AND RESEARCH PLAN 2015**

**Monitoring and Research Plan 2015**

| **Activity** | **Partners and stakeholders** | **Planned Dates (Month and year of start and end)** | **Budget** | |
| --- | --- | --- | --- | --- |
| *Source* | *Amount* |
| **MONITORING** | | | | |
| **Projects Tracking and Monitoring activities** | MoPIC, MoSD, NGOs, JOHUD-ZENID, JNCW, MoTA, MoPD, FDA, FoE, UNESCO, Jordan Universities, JWU, JRF, MoF, GBD, MoH, MoL, | Ongoing over years of SN 2014-2017 | Core  Non-Core | $ 5,000  $ 10,000 |
| **Research** | | | | |
|  |  |  |  |  |

**Evaluation Plan 20**15**[[1]](#footnote-1)**

| **Evaluation name** | **Mandatory?**  **(Y/N)** | **UNDAF Outcome/ UN Women SP Goal, Outcome** | **Country/ MCO/ RO AWP Output** | **Office in charge** | **Region/ country** | **Joint activity**  **(Y/ N, indicate partners)** | **Key Stakeholders** | **Planned Dates**  **(start-end)** | **Budget (US$) / Sources of Funding** | **Status (pending/ initiated/ ongoing/ completed)** | **Remarks** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Evaluations managed by the office*** | | | | | | | | | | |  |
| **Strengthened capacities for inclusive and effective women’s (refugees and in the hosting communities) and girls’ participation in decision making processes affecting their lives** | Y | Regional Response Plan 5/ Objective 2 | Jordan UN Women CO SN outcome 4.1/ output 4.1.1 | Jordan & Syria CO | Arab States/ Jordan | N | UNHCR, IRD, NRC, IRC | 2015 | 10,000 |  | It will be implemented in close coordination with Steering Committee |
| **Evaluation of Women’s Political Participation & Leadership Component** |  | UNDAF Outcome 1.1 SN 2014-2017 outcomes 1.1. and 1.2 | Jordan UN women SN outcome 1/outputs 1.1, 1.2 | Jordan & Syria CO | Arab States Jordan | N | MoPiC Parliament, JNCW, Ministry of Political Development | 2015 | 10,000 |  |  |
| **Jordan & Syria CO SN Mid-Term Review** | N | UNDAF outcomes 1.1/ 2.2/2.3/3.4 | Jordan UN Women CO SN outcome(s) 1, 2, 3,4,5 | Jordan & Syria CO | Arab States /Jordan | N | MoPIC, MOSD, MoTA, MoPD, JNCW, NGOs | 2015 | Through different contributions of the SN components 20,000 |  | This not a mandatory requirement, it is just to ensure the quality of the work during 1st 2 years of the SN |
| ***Evaluations in which the office participates*** | | | | | | | | | | |  |
| **Evaluation:**  **Gender-responsive planning and budgeting** | Y | UNDAF outcome 2 | Jordan UN Women CO SN outcome 5/ output 5.1,5.2 | Jordan & Syria CO | Arab States/ Jordan | Y | UNWomen HQ, MoPIC,MoF,JNCW | 2015 | UNWomen HQ |  | It is a Global programme evaluation |
| *Evaluation 2* |  |  |  |  |  |  |  |  |  |  |  |
| *Evaluation 3* |  |  |  |  |  |  |  |  |  |  |  |

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| **Projects Tracking (internally)** | | | | | | | | | | | |
| **Tracking and monitoring of all AWPs to update them regularly** | Y | All related UNDAF outcomes related to UN Women SN 2015-2017 | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan & Syria CO | Arab States’ Jordan | N | MoPIC, MoSD, NGOs, JOHUD-ZENID,MoF | 2017 |  |  | This will be followed up and implemented by the M&E FP and the components’ Managers |
| **Field Visits & observation** | Y | All UNDAF related outcomes related to UN Women SN2014-2017 | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan & Syria CO | Arab States/ Jordan | N | MoTA, MoICT, GBD, MoSD,MoF JNCW, Parliament, FoE, FDA, JRF, JOHUD, ZENID, National Coalition, UNESCO, JWU | At regular basis over each year, | N/A |  | According to projects schedule and plan |
| **Projects Boards and Steering Committees meetings for all ongoing projects** | Y | All related UNDAF outcomes | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan & Syria CO | Arab States/ Jordan | N | MoTA, MoICT, GBD, MoSD,MoF JNCW, Parliament, FoE, FDA, JRF, JOHUD, ZENID, National Coalition, UNESCO, JWU | Over all the year( s) at regular basis according to each project management & planning | N/A |  | According to projects plans and management arrangements |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Reporting: internal progress reports** | Y | All related UNDAF outcomes | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan &Syria CO | Arab States/ Jordan | N | MoTA, MoICT, GBD, MoSD,MoF JNCW, Parliament, FoE, FDA, JRF, JOHUD, ZENID, National Coalition, UNESCO, JWU.. | Over all the year(s) at quarterly basis | N/A | Pending |  |
| **Financial Reports at quarterly basis** | Y | All related UNDAF outcomes | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan &Syria CO | Arab States/ Jordan | N | MoTA, MoICT, GBD, MoSD,MoF JNCW, Parliament, FoE, FDA, JRF, JOHUD, ZENID, National Coalition, UNESCO, JWU.. | Over all the year(s) at quarterly basis | N/A | Pending |  |
| **Annual reports** | Y | All related UNDAF outcomes | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan &Syria CO | Arab States/ Jordan | N | MoTA, MoICT, GBD, MoSD,MoF JNCW, Parliament, FoE, FDA, JRF, JOHUD, ZENID, National Coalition, UNESCO, JWU | Over all the year(s) at quarterly basis | N/A | Ongoing at some projects  Pending at other ones |  |

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| **ATLAS Project Management Tools** | Y | All related UNDAF outcomes | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan &Syria CO | Arab States/ Jordan | N | MoTA, MoICT, GBD, MoSD,MoF JNCW, Parliament, FoE, FDA, JRF, JOHUD, ZENID, National Coalition, UNESCO, JWU. | Over all the year(s) at quarterly basis | N/A | Ongoing at some projects  Pending at other ones | This is a mandatory for programme personnel |
| **Evidence Based/ information Portal** | Y | All related UNDAF outcomes | Jordan SN AWPs for all components as stated in the SN 2014-2017 | Jordan &Syria CO | Arab States/ Jordan | N | MoTA, MoICT, GBD, MoSD, MOF JNCW, Parliament, NGOs, ZENID, National Coalition, UNESCO, JWU.. | Over all the year(s) at quarterly basis | 5,000 | Pending | This is UN Women Database at Jordan & Syria country level in order to ensure evidence based information availability for programming |

1. Please fill out a separate row for each evaluation. [↑](#footnote-ref-1)